

P & C Meeting- 26/10/17 High School

Present: Jo Cayzer, Shandel Curtis, Erin Hopkins, Nicole Cowley, Rita Clark, Karyn Barrett

Apologies: Jo Flick, Karen McKinnon,

Greeting and minutes silence

Topic	Discussion/feedback	Actions
To Do List	Blinds for canteen area and quote via norm	Ongoing
Book borrowing	<ul style="list-style-type: none"> • Happening in class • Letter needs to go home about library privileges. Opt in system. Monitor situation. If books not returned no more borrowing. General instructions about borrowing to be given, possible contract. • Library furniture and shelving delayed because need 3 quotes and Dept's supplier must be one of them. But library should still be operational. 	Letter to go out before books allowed to go home. Aim for next year.
Uniform	<ul style="list-style-type: none"> • 2 options presented. The Wood Side Panel option preferred for boys and staff because fabric has more cotton. But still an issue for students/staff with sensitive skin 	Erin to take to Muster to gauge staff interest Jo to order a sample early next year to begin community consultation Karyn to investigate possibility of a cotton shirt if enough interest
Year 6 Presentation	<ul style="list-style-type: none"> • JF and Jo C have worked on the certificate and ordered photo frames to be presented to Year 6 students at their presentation Wed 6th 	JF to action
Discipline Policy	<ul style="list-style-type: none"> • Draft presented for comments • Staff felt more consultation was required • Needs to include guidelines for consequences for specific behaviours so consistent approach across both sites 	JC to feed back to KM
Cultural Awareness/ Community engagement	<ul style="list-style-type: none"> • In previous meeting JF proposed a day be spent at beginning of year when teachers can do home visits to meet parents of their students with SLSO/ AEO. Parents could be informed at end of year that this will be happening as well as using facebook and noticeboards. Should be 	JC to check with KM if this is still planned

	<p>mandatory for class teachers</p> <ul style="list-style-type: none"> Connecting to Country PD has been moved to Term 2 or 3 but no one sure what 3 days at start of year will contain. P&C still keen to see home visits happen in organized way 	
Shelters/shade	<ul style="list-style-type: none"> EH looked into grants, only available for Qld In mean time K-2 to use shaded DEC area as discussed in previous meetings minutes 	Ongoing
Fundraising	<ul style="list-style-type: none"> P&C booked in to do the BBQ at the Markets 9th December 	<p>-Cheryl has booked BBQ from Yeomans, Karyn will ask Scott to pick it up</p> <p>-Brian will return BBQ</p> <p>-JC to order meat, eggs and bread/rolls, sauce, onions, drinks</p> <p>-EH to ask Beau about napkins and tools</p> <p>-EH to ask for volunteers at muster</p>
Infants Playground	<ul style="list-style-type: none"> Need a second bin KB has spoken to Kate Squires. Special paper has arrived to make stencils for sight words and language words 	KB to email Kate to see if she wants her art class to be involved or whether P&C will do working bee in holidays
New school song	<ul style="list-style-type: none"> EH contacted Heaps Decent. Waiting on funding. Quote for school to cover cost of travel, accommodation and workshop is \$3000. Quote given to KM Need Luke to work with students beforehand. 	Ongoing
Attendance excursions	<ul style="list-style-type: none"> Need excursion to recognize attendance of those who didn't go to Sydney in holidays 	RC to raise at Muster
Lockdown alarm & bell	<ul style="list-style-type: none"> Bell song needs to be checked for appropriateness Lockdown music needs to be calming Bell overrides lockdown. Need clear instruction so teachers know when lockdown is over Classes meant to be debriefed after lockdown If student uses any object as a weapon police need to be called 	Revisit at next meeting and Muster
Canteen	<ul style="list-style-type: none"> Letter from Jodie Cass: Emergency lunches just for emergencies, needs to be healthy food. Some students are abusing current system. Suggestion of lunch station where students taught to make own lunch P&C suggests winter option: a toasted ham and cheese sandwich; 	JC to talk to Beau

	Summer option: a vegemite, honey or jam sandwich and fruit <ul style="list-style-type: none">• Phase out Quench because of artificial colours	
Next meeting	<ul style="list-style-type: none">• Next year	JC to advertise and book room