

P & C Meeting- 27/7/17 – Primary School

Present: Rita Clark, Charlene Cole, Kylie Checkley, Jo Flick, Mary Purse, Amy Townsend, Trent Graham

Apologies: Erin Hopkins, Jo Cayzer

| Topic                     | Discussion/feedback  | Actions                                       |
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| To Do List                | Blinds for canteen area and quote via norm   | Ongoing                                       |
| Questions for Karen (JF)  | <ul style="list-style-type: none"> <li>• Traffic changes and bus lines (still waiting to hear form meeting)</li> <li>• Walkway shelters and concreting (Assets)</li> <li>• Black shoes</li> <li>• Counsellor – we don't have one full time</li> </ul>  |   |
| Yarn up/circle time (JF)  | <ul style="list-style-type: none"> <li>• Yarn-up very important and students should have opportunity to speak/share etc. Could be at the end of PBL on Mondays and then first thing other days.</li> </ul>   | TG to discuss at muster and report back       |
| Funerals and grief (JF)   | <ul style="list-style-type: none"> <li>• Being aware of the needs to support students before, during and after. Cultural sensitivities in relation to non-Aboriginal staff 'counselling' or providing support. Roster system of Aboriginal staff discussed following SRG meeting and issue raised there previously.</li> <li>• Acknowledgement at assembly and in classrooms of funerals and support/counselling services</li> <li>• Impact of guard of honour etc and then no yarning or similar after</li> <li>• Meetings with Aboriginal staff and executive to identify families who are likely to be impacted and then a formalised process for disseminating to all staff</li> <li>• If Michelle Bowden away, WAMS to be approached for support</li> </ul> | Discussion at Executive                       |
| Infants area upgrade (JF) | <ul style="list-style-type: none"> <li>• Hopscotch similar primary painted on concrete</li> <li>• Emojis or similar painted on areas where infants line up etc</li> <li>• Roller door to be fixed</li> </ul>   | TG to discuss with KM and then NM to complete |
| Lockdown Alarm (JF)       | <ul style="list-style-type: none"> <li>• Change to music following initial short time frame of alarm</li> <li>• Causes distress for students –staff to take note of behaviour and impact alarm may have on students</li> </ul>   | TG to follow up                               |

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| Phone in K/1                              | <ul style="list-style-type: none"> <li>• Phone connected but not working</li> </ul>   | TG to follow up with CT   |
| Bus lines                                 | <ul style="list-style-type: none"> <li>• Working really well</li> </ul>   |   |
| Treasurers report<br>(RC on behalf of PW) | <ul style="list-style-type: none"> <li>• Can't do financial year as waiting for final statement (end of July)</li> <li>• Currently \$6299.62</li> <li>• Expenses May/June 106.60 Office expenses</li> <li>• Deposits \$459.50 Cake stall, \$151.00 Fete proceeds</li> <li>• Need to find an auditor</li> <li>• Financial members to pay \$2.00 and PW to write a receipt</li> <li>• Required 5 paid members at a meeting</li> </ul>   | Charlene to find an auditor/accountant  |
| P&C future<br>(CC)                        | <ul style="list-style-type: none"> <li>• Discussion about strengthening the P&amp;C</li> <li>• Representative of all community and not just certain groups</li> <li>• Check with the federation to ensure we are by the book and if there is any support/training offered to help meeting processes/agendas etc</li> <li>• Should identify an aim for the P&amp;C. Suggested Family-School Partnerships and associated document</li> <li>• Identify strategies to put into place from this document</li> <li>• Historical negative experiences and handling of grievances than need to be overcome</li> <li>• Discussion points: P&amp;C offsite?, P&amp;C to pay for training in Walgett? Parent from every class/grade invited, name change to parents cooperative/or in Language</li> <li>• Can recent parent meetings be incorporated in to P&amp;C as P&amp;C is established body for parent and community discussions</li> <li>• AECG to collaborate with P&amp;C for follow up meetings</li> </ul> | <p>Charlene to follow up with Federation re: training</p> <p>JF and others to identify strategies which may work for WCC community for Family-School Partnerships document and present at future meeting</p> <p>TG to discuss with KM re; discussion points and below</p> |
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