

P & C Meeting- 27/8/17 High School

Present: Jo Cayzer, Rita Clark, Jo Flick, Trent Graham, Patti Walford, Michelle Bowden, Shandel Curtis, Karyn Barrett, Peter Bruce, Karen McKinnon, Michelle Winston, Jodi-Lee Hetherington, Marisa Gibbs, Chris Hunt

Apologies: Erin Hopkins,

Topic	Discussion/feedback	Actions
To Do List	Blinds for canteen area and quote via norm	Ongoing
Questions for Karen (JF)	<ul style="list-style-type: none"> • Library borrowing- all students need library bag • Walkway shelters and concreting (waiting on Assets) • Black shoes (ordered, but not arrived) • Lemon trees need cutting back for visibility • Detention/Reflection room. Lines commenced, Erin given feedback. Working well 	<p>KB to follow up with Toni</p> <p>Put in Norm's book</p>
Infants playground (JF)	<ul style="list-style-type: none"> • Sight words on bricks, language words, hopscotch with numbers in language • Working bee during term, request parents to be involved • Ask Kate Squires to make templates • Need more shade (RC) 	<p>Plan working bee at next meeting</p> <p>KM to talk to assets</p>
Uniform (JC)	<ul style="list-style-type: none"> • Patti has done community consultation, all in favour with some questions about washing. • KM approves ordering range of sizes • JF suggested putting shoes, socks and dress in a bundle • MG suggested organising so parents could pay in instalments via CentrePay 	<p>JC to talk to Caron about ordering</p>

<p>Parking/Bus zones (KM)</p>	<ul style="list-style-type: none"> Proposed solution by RMS involves moving bus zone up towards Fox St; a No Stopping zone directly outside school gate; and a 15 min drop off zone between school driveway and Peel St. Staff to park on opposite side of Warrena or Peel St. 	
<p>Lockdown Alarm (JF)</p>	<ul style="list-style-type: none"> Change to music following initial short time frame of alarm Causes distress for students –staff to take note of behaviour and impact alarm may have on students Suggestion of classical music. Need to start straight away, not have a quiet intro. Issue of low volume today. Couldn't hear alarm on oval or infants area Students need to be told to stay in toilets. One teacher needs to be assigned to check toilets. Need quicker way to get Xander to safety- Use DEC ramp DEC has joint evacuation/ lockdown plan with WCC 	<p>TG to follow up</p> <p>KM to check if volume turned down</p>
<p>Wellbeing and Discipline Policy (PB and CH)</p>	<ul style="list-style-type: none"> Policy needs PBL matrix inserted in High school and Primary policies need to be brought together but have some site specific content Committee to meet again 31.8.17 Needs community consultation. JF suggested sending AEOs and teachers to parents of their classes to discuss expectations Parent survey to be used Teachers will need to be freed up and covered to allow this, not use RFF CH suggested setting up Peer Support program MG suggested working towards an enrolment book that's easy to read and very visual 	<p>Ongoing</p>
<p>Next meeting</p>	<ul style="list-style-type: none"> Thursday 21.9.17 at 3.15pm at Primary school 	